



Andy Hill Cancer Research Endowment Board Ad Hoc Committee Meeting Minutes

Telephone Conference Call | Wednesday, January 23, 2019 8:00–8:30 a.m.

The following board members, selected to serve on the ad hoc committee and constituting a quorum were present: Elaine Albert (phone), David Byrd (phone)

Board Members Absent: None

CARE Staff Attendees: Peter Choi (phone), Laura Flores Cantrell (phone)

Guest Attendees: None

1. Welcome (Laura Flores Cantrell)

The meeting was called to order at 8:02 a.m.

2. Scientific Advisory Committee (Laura Flores Cantrell)

This Ad Hoc Committee was authorized at the December 12, 2018 board meeting to review and appoint an independent expert scientific review and advisory committee to evaluate the 2018 Distinguished Researchers Applications (deadline December 4, 2018). Laura provided background information on the requirement as stated in RCW 43.348.050 and noted that the American Association for the Advancement of Science (AAAS) was asked to provide the proposed reviewers' qualifications that would qualify them and affirm that each has nationally recognized expertise in the various aspects of cancer research.

The committee discussed each of the proposed reviewers' qualifications provided by AAAS and noted strengths and any weaknesses of each reviewer:

The Committee noted that the first proposed reviewer, as an Assistant Professor, is less experienced than the remainder of the proposed panel but has an acceptable level of expertise.

The Committee determined that the second proposed reviewer is very well-rounded with senior director-level experience. The proposed reviewer has significant clinical expertise with a genetics background.

The Committee determined that the third proposed reviewer has a strong research focus. Like the second proposed reviewer, the third proposed reviewer has a genetics background and senior director-level experience.

There were no significant concerns noted by the Committee, and the Committee was satisfied with the reviewers' qualifications in accordance with CARE's requirements.

MOTION: A motion to appoint the AAAS reviewer candidates to the independent expert scientific review and advisory committee was made by David Byrd, seconded by Elaine Albert, and unanimously approved.

The full CARE Board will be updated regarding the decision at a future meeting of the Board.

3. Meeting Adjourned (Laura Flores Cantrell)

With no other business, the meeting was adjourned 8:13 a.m.

Approved this date: 9/3/2019

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Eunice Hostetter, CARE Board Secretary