



Andy Hill Cancer Research Endowment Board Meeting Minutes

The following board members, constituting a quorum, were present: Leslie Alexandre, Fred Appelbaum, Thomas Brown (phone), David Byrd, Carol Dahl (phone), Eunice Hostetter, Jennifer Kampsula Wong (phone)

Board Members Absent: J. Elaine Albert, S. Lori Brown, Steve Harr, James Hendricks

CARE Staff Attendees: Peter Choi, Laura Flores Cantrell, Sooyoun Park (phone)

Guest Attendees: Thomas Bates - Insight Strategic Partners (phone); Chip Beatty - Public Disclosure Committee (phone); Phillip Gardiner, DrPH - CA Tobacco-Related Disease Research Program (phone); Julia Terlinchamp - WA Dept of Commerce (phone)

Fred Hutchinson Cancer Research Center, 1100 Fairview Ave. North, Weintraub Building B1-076, Seattle, WA | Wednesday, December 11, 2019 3:00-5:00 p.m.

1. Welcome

The meeting was called to order at 3:05 p.m.

2. CARE Updates

Laura Flores Cantrell provided a CARE program update.

- Laura introduced a new staff person, Sooyoun Park, who recently joined the CARE Fund staff as a Program Coordinator. Sooyoun is a graduate of Gonzaga University, and is interested in the connection between cancer and exposure to environmental toxins. She hopes to continue her education in public health.
- In answer to a board member question from the October board meeting, the purpose of the annual public hearing is to provide an opportunity for the public to comment as the CARE Fund Board develops a plan for allocating projected amounts in the Fund. Under the CARE statute, an allocation plan must be updated annually.
- The Washington State Executive Ethics Board training has been scheduled for September 25, 2020, 1:30–2:30 p.m. at the Fred Hutchinson Cancer Research Center (Thomas Building, SZE East Conference Room (D1-084). The CARE Fund board meeting will follow.
- The CARE Fund Reception will take place on January 30, 2020 in Olympia, WA at the Executive Residence (Governor's Mansion). The purpose of the reception is to introduce to legislators and other stakeholders the CARE Fund's programs and its impact. All board members are requested to please attend the event if possible and please share the invitation within your organizations, as appropriate.

3. Consent Agenda

Quorum was confirmed at 3:13 p.m.

Fred Appelbaum presented the October 30, 2019, board meeting minutes for approval. A quorum being present, the October 30, 2019, CARE Board Meeting Minutes were approved by consensus.

4. CARE Bylaws

Fred Appelbaum presented the incorporation of language to address board officer accountability to CARE Bylaws per the October 30, 2019, board meeting discussion and adoption.

MOTION: A motion to affirm the CARE Bylaws was made by Leslie Alexandre, seconded by David Byrd, and unanimously affirmed.

5. Distinguished Researchers Program Cohort 4 and Supplemental Award Opportunity

Distinguished Researchers Program Cohort 4:

Laura Flores Cantrell presented an overview of the Distinguished Researchers Program and the supplemental award opportunity. Peter Choi explained the specific revisions to the final draft program materials to reflect the board's feedback from the October 30, 2019, board discussion and recommendations from the American Association for the Advancement of Science (AAAS), including:

- Added a clear statement that the focus of the Distinguished Researchers opportunity is cancer disparities
- Revised review criteria for clarity
- Used a 55-point scale, with 10 points available for the Cancer Disparities Focus criterion, which is intended to achieve greater balance in scoring, maintain a disparities focus, and be consistent in overall scoring with past cohorts.

There was a discussion regarding the extent to which an application should address a cancer disparity and how that criterion might be evaluated. The board discussed whether the current language stating that "Distinguished Researcher candidates that have a minimum of \$750,000 in total current peer-reviewed funding and/or sponsored research agreements will... be favored..." might be a barrier or impediment for potential applicants, particularly for researchers engaged in cancer disparities research. There was additional discussion regarding the requirement that the start date of a new recruit must not be more than 180 days prior to the date of application deadline.

There was consensus that the Distinguished Researchers Program should be further revised to clarify that the program will also support newly recruited researchers to Washington State (i.e., researcher's start date was not more than 180 days prior to the application deadline).

MOTION: A motion to approve the Distinguished Researchers Program with the following changes was made by David Byrd:

1. Clarify that the Distinguished Researchers Program will also support newly recruited researchers, where the researcher's start date is not more than 180 days prior to the application deadline;
2. Modify distinguished researcher eligibility requirement so that researcher candidates who have any active peer-reviewed or sponsored research agreements, will be favored (delete \$750,000 threshold); and
3. Use a 55-point scale, with 10 points for the Disparities Focus criterion, for scoring applications.

The motion was seconded by Thomas Brown and unanimously approved.

Supplemental Award:

Peter Choi and Laura Flores Cantrell provided an overview of a Diversity, Equity, and Inclusion Supplemental Award opportunity. There was a discussion regarding the eligibility for and purpose of the Diversity, Equity, and Inclusion supplemental award. There was consensus that all Distinguished Researcher grantees would be eligible for the supplemental award and that the purpose of the award is to address disparities in the cancer research workforce. The community-based participatory research component will not be included in the first cycle of the supplemental award, but it may be reconsidered by the board separately in the future.

The CARE Fund staff will develop supplemental program materials in consultation with AAAS and Sandra Adix. Final Supplemental Award program materials will be presented at a future board meeting for approval.

6. Lobbying Information Session: Chip Beatty

Chip Beatty, Training Program Administrator from the Washington State Public Disclosure Commission provided a Public Agency Lobbying Training.

7. Grantmaking Presentation: Phillip Gardiner, DrPH

Dr. Philip Gardiner, Senior Program Officer for UC Smoke and Tobacco Free Fellowship Awards at the Tobacco-Related Disease Research Program in California presented on how e-cigarettes and other vaping products have changed the landscape of smoking, particularly for youth and young adults.

There was discussion regarding the current gaps in funding and how the CARE Fund might invest in cancer research related to vaping.

8. Legislative Update

Thomas Bates provided a legislative update, noting the implications of the statewide ban on flavored vaping products. The legislature is expected to take up flavored vaping products legislation during the 2020 legislative session.

9. Public Comment

There were no members of the public present.

10. Adjourn

With no other business, the meeting was adjourned at 5:15 p.m.

I certify that the foregoing is a true and correct copy of the minutes approved by the CARE Board of Directors at a regular meeting of the board on February 28, 2020.

<div data-bbox="370 653 633 724"><div>DocuSigned by:</div><div>Eunice Hostetter</div></div>	<div data-bbox="755 674 876 705">4/3/2020</div>
<div data-bbox="180 724 721 758">Eunice Hostetter, CARE Board Secretary</div>	<div data-bbox="755 724 828 758">Date</div>