

Cancer Research Endowment Authority

Board Meeting

Thursday, April 13th at 3:30 p.m. to 5:00 p.m.

Via Conference Call

AGENDA

1. Welcome
 - a. Roll Call
 - b. Review of February Minutes
2. Program Administrator
 - a. **Discussion:** RFP Responses and Review
 - i. See current schedule at Table 1
 - b. **Action:** Recommendation to Department of Commerce
 - c. **Action:** Appointment of subcommittee for contract negotiations
3. Legislative Update
 - a. Renaming legislation
 - b. State budget
4. Legal Update
 - a. Guidance regarding matching funds and pledges
 - b. Funding for the Program Administrator
5. 2017 Meeting Schedule
 - a. July 13, and October 25 from 3-5pm
6. Adjourn

Table 1.

Issue Request for Proposals	March 15, 2017
Question & answer period	March 22, 2017 to March 24, 2017
Issue last addendum to RFP	March 24, 2017
Proposals due	March 31, 2017
Evaluate proposals	March 31, 2017 to April 7, 2017
Conduct oral interviews with finalists, if required	April 17, 2017
Announce "Apparent Successful Contractor" and send notification via e-mail to unsuccessful proposers	April 19, 2017
Hold debriefing conferences (if requested)	April 20, 2017
Negotiate contract	April 19, 2017 to April 21, 2017
Begin contract work	April 21, 2017